

# External Job Posting



**Position: Vice President Southeast- Evaluation and Assessment**

**Location: Rochester**

**FTE Classification: 1.0 Exempt**

## Description

Accountable for supervision and direction of Girl Scouting in the Southeast area of the council jurisdiction. Lead the implementation of strategic initiatives and market opportunities while developing GSMWRV and community relationships to extend and deliver Girl Scout Program to the Southeast area based on council goals. Duties of this position include but are not limited to:

- Actively participate in strategic planning and learning processes for the Southeast area and assist in the development and administration of the operating budget for the area.
- Provide on-going coaching and development of Rochester service center staff to ensure a high level of employee capability and engagement through focused management routines.
- Support and work in tandem with other organizational functions and regional areas including communications/marketing, business services, fund development, and finance in order to support organizational mission and goals.
- Work with the communities in the Southeast service area to elevate and enhance visibility, understanding, and social and financial support of the Girl Scout mission and program.
- Analyze data on geographic population and diversity trends and align resources and make recommendations on target areas for growth and increased membership share, volunteer development and alternative program delivery.
- Organize the gathering of evaluation data; write quantitative reports, track documents according to grant requirements, interface with members, fiscal agents' representatives, sites and others to ensure information is gathered accurately and on time.
- Cultivate and maintain professional relationships with local community organizations to ensure that the racial, ethnic and socio-economic diversity of the community is reflected in the membership.
- Provide the executive leadership in the Southeast area, functioning as the on site leader for all staff assigned to that service center. Interpret policies, procedures and practices. Build a cohesive, productive, adaptive and action oriented group of staff that value and deliver high quality customer service.

## Job Requirements

- B.A. in youth development, management, sales and marketing, community organizing or related field; or a combination of education and experience providing equivalent knowledge.
- Minimum of five years executive/senior level management experience demonstrating strong leadership skills to motivate and retain a high performance staff.
- Minimum of four years program development and/or implementation experience.
- Work experience in a volunteer organization preferably in the field of youth program development and service delivery in a non-profit environment.
- Experience in working with diverse populations of staff and volunteers, demonstrated personal and professional commitment to pluralism.
- Demonstrated abilities in planning, management, supervision, evaluation, and analysis.
- Demonstrated knowledge of in the development and administration of budgets.
- Ability to communicate effectively and persuasively in oral and written communication on an interpersonal or group level, as well as community networking skills.
- Ability to work flexible hours including some evenings and weekends. Must have access to personal transportation on a daily basis for business travel, valid driver's license, and proof of insurance.

**Salary Range**

DOQ

## Application

Send letter of interest, resume and salary requirements by 11/24 to:  
Attention: Suzanne Mandernach, Human Resource Department  
Girl Scouts of Minnesota and Wisconsin River Valleys  
St. Paul Service Center  
400 South Robert Street  
St. Paul, MN 55107

**About Girl Scouts of Minnesota and Wisconsin River Valleys** – In partnership with nearly 18,000 adult volunteers, the Girl Scouts of Minnesota and Wisconsin River Valleys helps more than 45,000 girls each year—in all or portions of 49 counties in southern Minnesota and western Wisconsin—to discover new abilities, connect with new friends, and take action to improve their communities. Girl Scouts is the world's preeminent leadership development organization for girls, building girls of courage, confidence, and character, who make the world a better place.